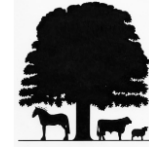




# KINGTON HORSE SHOW & AGRICULTURAL SOCIETY



*Established 1881*

## **TRADE STAND SAFETY POLICY**

### **KINGTON SHOW SATURDAY 12<sup>th</sup> SEPTEMBER 2020**

Kington Show is always committed to creating a safe environment. This includes the time spent during the build period, the day of the show and the breakdown period. Traders are responsible for making sure their staff are briefed on Safety Standards and Health and Safety Legislation and must take all reasonable care for the health and safety of themselves and other persons who may be affected by their actions.

A Kington Show Safety Officer will be on site during the show day and any ruling on the safety of any equipment or exhibit (or part) shall be immediate and final. Consent to the working of an exhibit shall not relieve any exhibitor of liability as laid down by the regulations. The term 'Trader' used in this document includes – Caterers, Outdoor Trade stands, Indoor Craft/Food and any other exhibitors.

In particular Traders should pay attention to the following:

- **Stand Structure** (including all temporary structures, information boards, fences, gates, flagpoles, viewing platforms etc.). These must be erected and dismantled in accordance with the manufacturers' instructions and secured with the appropriate fixings or weighting mechanism to ensure stability at all times. No structure should exceed 7.6m in height without prior permission.
- **Display of Goods in a safe manner** – You are always required to ensure (including setting up and closing down) that you do not create any trip hazards with your display or products by placing them outside of the confines of your stall. Particular attention should be given to the safety aspects of machinery display, pesticides and other hazardous exhibits.
- **Electrical equipment**
  - **Outdoor Trade** Silenced Electrical Generators are allowed and the responsibility for hiring a suitable generator and for ensuring it is safely installed is the responsibility of the trader.
  - **Indoor Craft/Food** No Generators are allowed. An electrical supply is available to hire and should be booked with your application.
  - **General** Traders are responsible for ensuring that any electrical equipment used on their stand is safe, recently inspected and only used within its designed parameters.



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- **LPG** This may only be used in an approved situation. Written approval from the secretary must be obtained before any gas appliance is used. Empty and full cylinders must be kept separately outside the tent. The equipment must be installed in a safe area away from the public and shielded from canvas. Stewards have the authority to require immediate cessation of the use of any gas appliance.
- **Vehicular movement in confined spaces** Movement of your vehicle within the show ground is restricted to 10mph and all loads should be secure. No movement of vehicles will be allowed on the show ground during Show day between 9am and 6pm.
- **Catering** All caterers must ensure compliance with the relevant current Food Hygiene standards and should be staffed by appropriately trained and qualified individuals. Sale of drinks should be in plastic or (preferably) paper cups.
- **Fire Precautions** Trade Stands should have Fire Extinguishers appropriate to their risk and must have undertaken their own fire risk assessment.
- **Rubbish** All Trade Stands and their immediate area should be kept clean and tidy and bins provided where appropriate for rubbish.
- **Insurance** All traders should hold Public Liability insurance.
- **Accidents/First Aid** All accidents must be recorded and reported to the Show Secretary. First Aid assistance will be available next to the Secretary's tent on Show day.